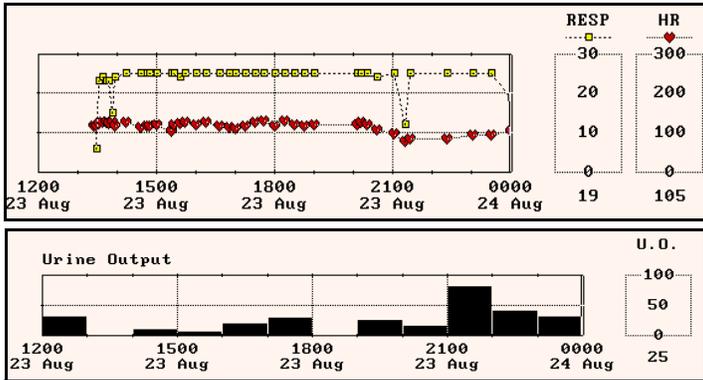


Clinical Summary Screens. Summary screens display and integrate patient data from a variety of sources. Locate the Clinical Summary Screen by holding down the [Alt] or [Ctrl] key and pressing the corresponding soft key <F1 - F12>.



Customized summary screens can be accessed by pressing the "Load Screen" soft key <F7> or by using the [Shift] Combination soft key. The time resolution displayed on the screen can be manually adjusted by the user via the <F2> soft key.

Plot (Trend) Screen. Any data parameter defined in the system's database can be plotted over time or against another parameter on the Plot (Trend) Screen.

Waveforms Screen. All interfaced Waveforms (i.e., ECG) can be read into a patient's record via a soft key and stored.

The CIS screens are configured to emulate specific charting requirements at each hospital. Please direct any suggestions to your Clinical Systems Administrator.

TRG-E-QG-021097

1st - SELECT A PATIENT

1. From the Patient Control Screen, highlight the desired unit using the [Left Arrow] and [Right Arrow] keys.

UNITS:											
100.DISCH	101.NOBED	102.ED	103.SICU	104.CCU	105.MICU	106.NEURO	109.STEPDOWN-MED-SURG	110.TRIAGE-UC	111.L&D	112.LDR	113.PSCU
117.NICU	118.PEDS	119.PICU	120.ANTE	121.RADIOLOGY	122.CARDIO-CL						
Select bed/unit: █											

2. Press the [Enter] key when the desired unit is highlighted.

The selected patient will always display at the top of the screen.

3. Highlight the desired patient's bed using the [Up Arrow] and [Down Arrow] keys.

PATIENT CONTROL			
BED	Name	MRN	Phys
1. MICU-1	ROLLINS, BRIAN	33-458-578	Dr. Will
2. MICU-2			
3. MICU-3	JOHNSON, SUSAN	34-578-23-774	
4. MICU-4			
5. MICU-5			
6. MICU-6	STEVENS, ANTHONY	447-12-1604	Pulmonar
7. MICU-7			

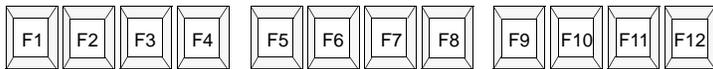
4. Press the [Enter] key when the desired bed is highlighted.

To search for a patient's record and select it for charting:

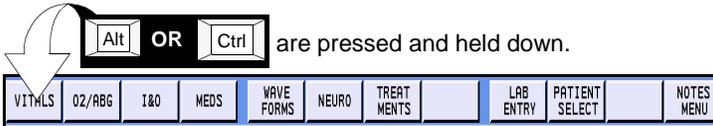
- Press the "Find Patient" soft key <F3>.
- Select the desired search mode (i.e., physician name), if needed.
- Type in the first few characters appropriate for the search mode.
- Highlight the desired record with [Arrow] keys and press [Enter] key.

2nd - SELECT SCREEN

Function Keys (Soft Keys). The top row of keys on the keyboard marked [F1 - F12] are used to access the system's screens and to operate within the screens.



1. To select a screen, hold down the [Alt] or [Ctrl] key.
2. Then press the function key corresponding to the desired screen label.



Key Labels appear at the bottom of the screen and correspond to the function keys.

3rd - SELECT CHARTING FUNCTION

Once a screen has been selected, a charting function can be selected by pressing the function key <F1 - F12> corresponding to the soft key label on the screen.



For example, to read data from the physiologic monitor to the screen, press the [F2] function key.

HIGHLIGHT OF SCREENS

Notes Menu Screen: Free-text or predefined forms for the entry of clinical notes, procedural notes and H&Ps, etc. are available.

To enter a Note, press the "New Note" soft key <F1>. A list of configured note forms will appear for selection

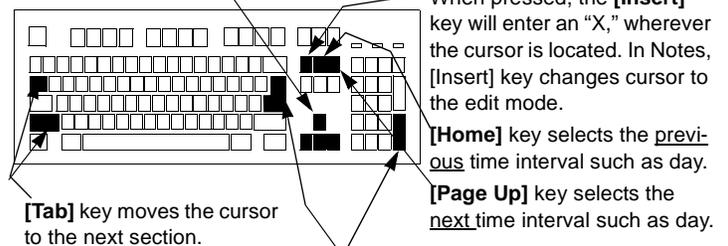
Vital Sign Flowsheet: All physiologic data and IV drug rates and doses are entered on the Vital Signs Flowsheet.

Medications Flowsheet: Clinicians chart medications and track medication schedules.

Order Entry Screen: All clinical orders are entered and tracked on this screen. These orders can then create rows on other flowsheets such as the Intake and Output Flowsheet.

Scrolling within the screen:

Directional Arrow keys move the cursor to the desired location on the screen.



When pressed, the [Insert] key will enter an "X," wherever the cursor is located. In Notes, [Insert] key changes cursor to the edit mode.

[Home] key selects the previous time interval such as day.

[Page Up] key selects the next time interval such as day.

[Tab] key moves the cursor to the next section.

[Shift][Tab] key sequence moves the cursor back to the bottom of the previous section.

[Enter] key acknowledges your data entry to the system. When entering data, you must press the [Enter] key.